

**Auglaize County Educational Academy
Organizational Board of Directors Meeting Minutes
January 21, 2015**

*Records Commission Meeting

CALL TO ORDER – President Pro-Tempore, Mrs. Keith Horner at 8:31 AM

PLEDGE OF ALLEGIANCE

ROLL CALL -- Treasurer, Mrs. Kristy Weaks

The following members were present: New Bremen - Howard Overman, New Knoxville – Mrs. Kim Waterman, St. Marys – Mr. Shawn Brown, Wapakoneta – Mr. Keith Horner

The following members were absent: Minster – Brenda Boeke, Waynesfield-Goshen – Mr. J. Chris Pfister.

2015-001 APPROVAL OF AGENDA for January Organizational Meeting

Motioned by Waterman, seconded by Brown, to adopt the organizational agenda as presented.

Roll Call: Yes, Overman, Waterman, Brown, Horner.

Motion carried

2015-002 ELECTION OF PRESIDENT

Kim Waterman nominated Keith Horner to be President of the Board.

The Treasurer calls the roll to determine those in favor of the nominee(s) for President of the Board. Each member will respond by stating the name of the preferred nominee.

Roll Call: Yes, Overman, Waterman, Brown, Horner.

Motion carried

The President Pro Tempore declares the nominee who receives a majority vote elected as President of the Board and retains the chair to preside over the election of the Vice President of the Board.

2015-003 ELECTION OF VICE PRESIDENT

Keith Horner nominated Kim Waterman to be Vice President of the Board.

The Treasurer calls the roll to determine those in favor of the nominee(s) for Vice President of the Board. Each member will respond by stating the name of the preferred nominee.

Roll Call: Yes, Overman, Waterman, Brown, Horner.

Motion carried

INSTALLMENT OF OFFICERS

The Treasurer will administer the oath of office to the new President and Vice President who will then assume their duties.

“Do you solemnly swear that you will support the Constitution of the United States and the Constitution of the State of Ohio, and that you will perform faithfully the duty of President/Vice President of the Board of Directors of the Auglaize County Educational Academy?” If so answer, “I do”.

Keith Horner, President

Kim Waterman, Vice President

2015-004 PUBLIC RECORDS OFFICER

Motioned by Brown, seconded by Overman, to appoint Kristy Weaks, Treasurer, as the board trained designee (called the “district records officer” (DRO)) dealing with public records policy on behalf of board members.

Roll Call: Yes, Overman, Waterman, Brown, Horner.
Motion carried

2015-005 TIME, DATE AND LOCATION OF REGULAR MEETINGS

Motioned by Overman, seconded by Waterman, that, pursuant to ORC §3313.15, to hold meetings in conjunction with the Auglaize County Superintendents’ meetings with the normal meeting time of the third Wednesday at 8:30 AM with locations to be announced on the following months:

January March May August October December

All meeting dates, times and locations can be subject to change due to unforeseen circumstances. Current information will be available by calling ACE Academy at 419-738-4572.

Roll Call: Yes, Overman, Waterman, Brown, Horner.
Motion carried

Chris Pfister, Waynesfield arrived at 8:36 AM

2015-006 CONSENT CALENDAR

Motioned by Brown, seconded by Waterman, that all of the following items which appear in this portion of the agenda constitute the consent calendar and are hereby adopted by this one single motion; provided, however, that should any item included within this motion be declared by a court of competent jurisdiction to be void or illegal, all remaining items within this motion shall remain in full force and effect notwithstanding the status of the voided item.

A. Robert's Rules of Order

To adopt Robert's Rules of Order, Newly Revised, as the parliamentary procedure guidelines for meetings of the Board and of its committees.

B. Reaffirm Policies

To reaffirm that all Board policies in effect at the date of this meeting are continued in full force and effect unless modified by subsequent action of the Board, pursuant to ORC §3301-35-02.

C. Permit Payment of Purchases

To dispense with the adoption of individual, separate, monthly, or regular resolutions authorizing the purchase or sale of property (except real estate), the payment of debts or claims, and the salaries of the Superintendent, teachers or other employees; or approving warrants for the payment of any claim from school funds when provisions therefore are made in the annual appropriations resolution, pursuant to ORC §3313.18.

D. Investment of Funds

To authorize the Treasurer to invest interim funds not needed to meet current expenditures at the most productive interest rate, pursuant to ORC §135.14 and 135.142.

E. Substitute Securities

To authorize the Treasurer to request public depositories to substitute securities on a continuing basis, pursuant to ORC Chapter 135.

F. Advisory Committees

To authorize the continuance of the District Records Commission, as necessary, and to authorize the Board President or designee to make such adjustments in their membership as may be required to fill vacancies or to fulfill the obligations of the committee.

G. Legal Counsel

To authorize the Superintendent and Treasurer to utilize the services of the Auglaize County Prosecutor as legal counsel to the Board, pursuant to ORC §3313.171; and to authorize the Superintendent and Treasurer to secure necessary legal assistance as conditions require, pursuant to ORC §3309.10, 3313.35 and 3313.18.

H. Dispense with Reading Board Minutes

To waive the reading of the minutes of the Board, as authorized and governed by ORC §3313.26.

I. Authority to File Applications for Projects

To grant the Superintendent or designee authority to file applications for all projects considered desirable for the Auglaize County Educational Academy.

J. Purchasing Agent

To authorize the Superintendent as purchasing agent for the Board of Directors of the Auglaize County Educational Academy.

K. Reporting to Sponsor Board

To authorize the Superintendent as the reporting person to the sponsoring board, the Auglaize County Educational Service Center.

L. Organizational Meeting

Professional Meetings

To Permit the Superintendent and Treasurer to attend necessary local and state meetings within available appropriations, pursuant to ORC 3313.18

Roll Call: Yes, Overman, Waterman, Brown, Horner, Pfister.
Motion carried

2015-007 ADJOURNMENT

Motioned by Pfister, seconded by Overman, to adjourn at 8:38AM.

Roll Call: Yes, Overman, Waterman, Brown, Horner, Pfister.
Motion carried

Board President

Date

Treasurer

Date

**Auglaize County Educational Academy
Regular Board of Directors Meeting Minutes
January 21, 2015**

2015-008 CALL TO ORDER REGULAR MEETING – President Horner at 8:38 AM

2015-009 ROLL CALL -- Treasurer, Mrs. Kristy Weaks

The following members were present: New Bremen – Mr. Howard Overman, New Knoxville – Mrs. Kim Waterman, St. Marys – Mr. Shawn Brown, Wapakoneta – Mr. Keith Horner, Waynesfield-Goshen – Mr. J. Chris Pfister .

The following members were absent: Minster – Brenda Boeke

2015-010 APPROVAL OF MINUTES

Motioned by Overman, seconded by Pfister, to approve the minutes of the December 17, 2014 regular meeting.

Roll Call: Yes, Overman, Waterman, Brown, Horner, Pfister.

Motion carried

2015-011 APPROVAL OF AGENDA for January Regular meeting

Motioned by Horner, seconded by Brown, to adopt the regular January agenda as presented.

Roll Call: Yes, Overman, Waterman, Brown, Horner, Pfister.

Motion carried

2015-012 REPORTS OF THE TREASURER

Motioned by Waterman, seconded by Overman, to approve financial reports and the payment of bills as presented.

Roll Call: Yes, Overman, Waterman, Brown, Horner, Pfister.

Motion carried

DISCUSSION

2015-013 ADJOURNMENT

Motioned by Horner, seconded by Overman, to adjourn at 8:59 AM.

Roll Call: Yes, Overman, Waterman, Brown, Horner, Pfister.

Motion carried

President

Date

Treasurer

Date